

# Alcohol Liability Insurance Instructions

To obtain a liability insurance quote from **Intact Insurance (TULIP Program)** go to:

[www.intactspecialty.com/entertainment](http://www.intactspecialty.com/entertainment) which will open to the [www.intactspecialty.com/entertainment](http://www.intactspecialty.com/entertainment) webpage.

Scroll down and click on **Get a Free Quote**

1. **Confirm Your Venue** by entering your Venue ID Code: **0501 CCW** and then press the **ENTER** key. The form will automatically enter the address (*City of Kingsport, 225 W. Center Street, Kingsport, TN 37660*).

Then scroll down and click on the **NEXT** key.

## 2. **Enter Your Event Details**

Select your event from the list of eligible activities below:

Scroll down to the appropriate EVENT (*Example – Weddings and Wedding Receptions*)

Answer **NO** to all of the following questions:

Have you held this event before?

If yes, were there any losses or claims?

Will there be armed security at this event?

Are security personnel police officers?

Are you a promoter?

Select the date(s) for your event.

Event Name: (*Example – Jones wedding*)

Do you require liquor liability? **NO**

Average daily attendance (estimate)

Scroll down and click on **GET A QUOTE**.

## 3. **Premium Quote and Contract Information**

If quote is acceptable fill in the required **Tenant User Information** to make your purchase.

**NOTE:** The **Certificate of Insurance** will be automatically be emailed, in your Name or the Organization's Name to Allandale.